

TAMIL NADU GENERATION & DISTRIBUTION CORPORATION LTD.
ADMINISTRATIVE BRANCH

From

To

Er. A.ASHOK KUMAR,B.E.,
Chief Engineer/Personnel
8th Floor, N.P.K.R.R., Maaligai,
144, Anna Salai, Chennai – 600 002.

The Superintending Engineer Concerned

Letter No. 049928/194/G.3/G.31/2019-2, dated 23.07.2019

Sir,

Sub: Establishment - Class III Service -
Head Draughtsman - Preparation of panel for
promotion to the post of Chief Head Draughtsman
- Suitability Reports - called for - Regarding.

A fresh panel is proposed to be prepared for filling up the existing and anticipated vacancies of Chief Head Draughtsman based on the Crucial date of **20.04.2019**. A list of Head Draughtsman are annexed for consideration for promotion to the post of Chief Head Draughtsman.

2. The Superintending Engineer concerned are requested to furnish the particulars in the format annexed in respect of Head Draughtsman mentioned in the list, who are working under your circle, each 2 nos. of hard copies and also send the above particulars to E-MAIL Id **ceperspop@tnebnet.org**.

3. The Superintending Engineer concerned are also requested to fill up the proforma using "Yes" or "No" as the case may be and that the proforma should not be filled up by using "dash" (-) and also not kept blank and to furnish 5 Copies of the Charge Memo./Final Orders of D.P. if any against the individuals furnished in the list.

4. If any of the individual mentioned in the list are found working in your circle but marked to other circle, their particulars may also be sent to this office without fail. Also, if any of the individual listed in the Annexure is transferred from your Circle to other Circle, the Superintending Engineer may be addressed directly to the S.Es. concerned together with the copy of this office ref. (w.e.) with a request to furnish the report of the individual concerned direct to this Office.

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5. The Superintending Engineer concerned are requested to bestow your personal attention in the matter and send the report on or before 10.08.2019 without fail.

6. The receipt of this letter with enclosure is acknowledged.

Encl: One Annexure
& One Format

Sd/-**23.07.2019
(A. ASHOK KUMAR)
CHIEF ENGINEER/PERSONNEL

Copy to the Chief Engineers Concerned.

Copy to the Assistant Personnel Officer/ M&C/ Adm. Branch/Chennai-2.

Copy to G.15 Section.

Copy to Stock file.

**Annexure to the Letter No.049928/194/G3/G3(1)2019-2,
dated: 07/2019
HEAD DRAUGHTSMAN
CRUCIAL DATE: 20TH APRIL 2019**

S.No	Name Thiruvallur	Date of Birth	Present Circle
1	M. Ravichandran	30.01.1970	ETPS SEZ STPP
2	D.Tamilselvi	12.06.1968	GCC/TRICHY
3	S.Sagaya Rosali	05.06.1966	CE/D/COIMBATORE REGION
4	S.Anitha	15.04.1972	SE/Civil Thermal Project/Chennai
5	P.Shanthi	25.05.1968	CIVIL DESIGN/ HP/CHENNAI
6	R.Rajendran	15.05.1967	MTPS-I
7	A.Murugan	21.06.1963	GEN.CIRCLE/ TIRUNELVELI
8	N.Srinivasan	15.12.1965	GCC-II/Chennai
9	S.P.Sellakumar	27.04.1970	PRO.DEV.& CO- ORDINATION/ Chennai
10	V.Mathiyalagan	27.04.1967	Mettur Workshop Circle
11	R.Dhayalan	05.02.1967	Civil/HP/Erode

12	M.Mangayarkarasi	30.05.1969	CHENNAI DEV. CIRCLE-I/ CHENNAI
13	Maheen. M	24.05.1967	Gen. Circle/ Tirunelveli
14	Vimala Grace Rani.A	06.02.1972	Karur EDC
15	Soundarajan. J	27.05.1964	LD& GO/ Chennai
16	A.Ramani	30.05.1965	ENNORE SEZ STPP
17	D.Nallini Aananth	08.11.1968	Coimbatore EDC/Metro
18	D.Vimala	17.12.1969	Cuddalore EDC
19	D.Ramesh	13.12.1968	CHENNAI EDC / South-II
20	S.Mohamed Hussian	30.05.1972	Gm/HRD/ Chennai
21	R.Suguna	10.06.1962	Civil/Pcc&Drip/ Chennai
22	B.Chakarapani	07.05.1966	Thiruvannamalai EDC
23	A.Vijayakumar	06.05.1969	GCC/Madurai
24	K.Asokan	07.08.1965	NCTPS-III

FORMAT

Sl No.

1. Name and Designation :
2. Age and Date of Birth :
3. Educational Qualification/Technical Qualification :
4. Date of Regular Appointment in the post of : Assistant Draughtsman :
Draughtsman :
Senior D'Man :
Head D'Man:
5. Total service in Draughtsman cadre as on 20.04.2019 :
6. Name of the Station and the circle in which now working :
7. Whether any penalty has been imposed on the Head Draughtsman for the last 5 years and if so to furnish :
 - i. The nature of Charge :
 - ii. The nature of penalty imposed :
 - iii. Identify the charge whether proved or not proved separately :
8. If the punishment ordered is stoppage of increment with or without cumulative effect indicate the following :
 - i. the normal due date of increment of the Head Draughtsman :
 - ii. the date of commencement of the period of punishment :
 - iii. the probable date of completion of the period of punishment :
9. Whether any Charge/Vigilance enquiry are pending against the Head Draughtsman and if so to indicate the nature of Charge/ enquiry and its present stage. A copy of charge memo. to be enclosed :
10. Whether he/she is on long leave/ unauthorized absence for more than six months :
11. Whether suitable for promotion :

SUPERINTENDING ENGINEER